



12.7

Code of Conduct – Children Agreement

Statement of Intent

St Chads Community Project believes that in order to facilitate a warm nurturing learning environment, acceptable behaviour must be displayed in all aspects of Childcare life.

We are committed to:

- Promoting desired behaviour.
- Promoting self-esteem, self-discipline, proper regard for authority and positive relationships based on mutual respect.
- Ensuring equality and fairness of treatment for all.
- Encouraging and rewarding good behaviour.
- Challenging and disciplining bad behaviour.
- Providing a safe environment; free from disruption, violence, discrimination, bullying and any form of harassment.
- Encouraging a positive relationship between the charity and parents to develop.
- Developing relationships with our children which ensure early intervention is possible.
- A shared approach which involves children in the implementation of the charity's policies and associated procedures.
- Promoting a culture of praise and encouragement in which all children can achieve.

1. General Conduct

1.1. The charity expects children to:

- Be polite to all members of the charity community and to all visitors to the charity.
- Always be ready to offer help to others, if necessary.
- Take pride in the childcare environment and keep it tidy.
- Not spit or chew gum – chewing gum is not allowed.
- Not swear or use offensive language or Raise voice.
- Not damage or disfigure the charity premises, either inside or outside the building.

1.2. Vandalism and graffiti on the charity premises is strictly forbidden.

1.3. Damage should be reported immediately to a member of staff, by the person responsible or the person who discovers it.

1.4. There is zero tolerance for bullying at the charity; this includes, but is not limited to, racist bullying, homophobic bullying, transphobic bullying, sexist bullying, or sexual bullying and harassment.

2. In the Childcare Room

2.1. Children must not:

- Be disrespectful, argumentative, rude, confrontational or intimidating.



- Lie or answer back to staff.
- Disrupt a session or make it difficult for others to participate in activities.
- Leave the childcare room or the premises without permission.
- Disobey a reasonable request from a member of staff.
- Intimidate other children.

3. Illness Whilst in Childcare

- 3.1. If children are involved in an accident or feel ill during the session, they must inform a member of staff in the first instance. No child may go home without permission from the Head of Children Services or most senior staff member on duty who will contact the child's parents and arrange for them to be collected.

4. Pupil-Pupil Relationships

- 4.1. The charity is not opposed to children starting relationships with one another and will not prevent appropriate relationships between children.
- 4.2. Children will only enter into age-appropriate relationships, e.g. two people in the same school year group.
- 4.3. Children are not to be overly affectionate in childcare.
- 4.4. Children will not marginalise or bully anyone who is in a relationship.
- 4.5. The charity promotes and supports diversity, and will not tolerate bullying of any form, including sexist, homophobic and transphobic bullying. Children are encouraged to speak to a member of staff immediately if they witness, or are a victim of, bullying.
- 4.6. The charity takes a zero-tolerance approach to all forms of sexual harassment, sexual violence and harmful sexual behaviours.
- 4.7. Children may be taught to understand what harmful sexual behaviour is in an age-appropriate manner through various activities and projects.
- 4.8. Children may be taught about relationships in an age-appropriate manner through various activities and projects.
- 4.9. Children may be taught about what constitutes a healthy relationship, and about wellbeing and health through various activities and projects.
- 4.10. All children understand that they can speak to any staff member if their relationship starts to become harmful or abusive or if they have any other concerns or questions relating to their relationship.
- 4.11. All staff members operate an 'open-door' policy for children wanting to report any concerns relating to themselves or their peers.
- 4.12. Staff members handle concerns from children, raise concerns and act in accordance with the organisation's Child Protection and Safeguarding Policy at all times.

5. Appearance

- 5.1. No jewellery or rings, earrings or studs are to be worn at any time in childcare.



- 5.2. Hair is to be clean and tidy. Long hair must be tied back.
- 5.3. Children are reminded that they are representatives of the charity on and off the charity premises.

6. Property

- 6.1. Children are responsible for their own belongings.
- 6.2. Exercise books, planners, textbooks, electronic equipment, stationary, reading books and folders issued by the charity remain the property of the charity and should be treated as such.
- 6.3. Children are responsible for replacing lost or damaged charity property.

7. Mobile Technology

- 7.1. The charity accepts that personal mobile phones are often given to children by their parents to ensure their safety and personal security.
- 7.2. In addition, the charity acknowledges the increasing use of mobile technology as part of the teaching and learning.
- 7.3. Parents should be aware if their child takes a mobile phone to the childcare setting.
- 7.4. The charity accepts no responsibility for replacing lost, stolen or damaged personal mobile devices either at the childcare setting, or travelling to and from the childcare setting.
- 7.5. Acceptable use
 - Mobile devices should be switched off and kept in the Head of Children Services office, unless using the device as part of an activity with the permission of a senior staff member.
 - Mobile phones should only be used for voice calls with the express permission of their parents and childcare staff, and for emergencies only.
 - Mobile phones should not be used in any manner or place that is disruptive to the normal routine of the childcare session.
 - Children are responsible for protecting their own personal information including their phone number.
 - Unless express permission is granted, mobile devices should not be used to make calls, send SMS messages, iMessages or emails, take photos or use any other application during childcare and activities.
 - Files should not be sent between mobile phones, and Bluetooth and Wi-Fi functions should be disabled whilst on the charity premises.
- 7.6. Sanctions
 - Using a mobile phone is a privilege which can be revoked at any point.



- Any child caught breaking the Personal Electronic Devices Policy will have their mobile device confiscated.
- Confiscated mobile devices will be locked away securely in the Head of Children Services' office.
- Confiscated mobile devices must be collected by the child's parent.
- Bullying via mobile will be disciplined in line with the charity's Anti-Bullying Policy.

8. Items Barred from the Charity Premises

8.1. Fire lighting equipment

- Matches, lighters, etc.

8.2. Weapons and other dangerous implements and substances

- Knives
- Razors
- Catapults
- Guns (including toys, replicas and BB guns)
- Laser pens
- Fireworks
- Dangerous chemicals
- Items that can be used to hit, e.g. hammers

8.3. Other items

- Liquid correction fluid
- Chewing gum
- Energy drinks
- Offensive materials and/ or clothing
- Aerosols including deodorant and hair spray

9. Non-Compliance

- 9.1. Failure to comply with the organisation's Code of Conduct - Children will lead to sanctions as detailed in the charity's Behaviour Policy.

10. Monitoring and review

- 10.1. This code of conduct will be reviewed on an annual basis by the CEO and Head of Children Services and any changes made will be communicated to all children, parents/ carers and staff at the charity.
- 10.2. All children and parents/ carers will be provided with a copy of this code of conduct when their attendance at the charity begins and will be required to familiarise themselves with the procedures and guidance outlined. The next scheduled review date of this policy is October 2023.



Code of Conduct – Children Agreement

Please return this slip to St Chads Community Project

Signed by either the child if appropriately aged or parent/ carer on their behalf

I have received, read and understood the terms and conditions of the Code of Conduct – Children Agreement	
Full Name of Child:	
Signed by child if age appropriate:	Date:
Full Name Parent/ Carer:	
Signed Parent/ Carer on behalf of child:	Date:
Signed Head of Children Services:	Date: